

8th Annual General Meeting

to be held at the Adam Mickiewicz University, Poznan, Poland, at 12.45 hr, on Friday 3 May 2013, in Room C1 (large lecture room)

to transact the following business.

AGENDA

1. Welcome

2. Apologies for absence

3. Minutes of the previous meeting (AGM7)

To be agreed.

4. Matters arising

These may be dealt with by the relevant officers alongside, or as part of, their reports.

4.1 Evaluation report on the seedcorn (small research grant) fund (AGM7, *Minute5.1*, AC).

5. Annual Report, Officers Reports and accounts 2012-13

[EC officers will report on aspects of the Annual Report for 2012-13. This year the report will be pre-circulated electronically to members]

The Chair (Alan Cienki)

The Treasurer (Mark Lee)

The Treasurer's report will be accompanied by the following two items of business

- i) To receive and consider the accounts for the year ended 5 April 2013.
- ii) To authorise the new Executive Committee to arrange to have the accounts for 2013-14 checked and to agree a fee as appropriate.

The Web Editor (Tony Berber Sardinha)

The Conference Secretary (Alice Deignan)

The Postgraduate Liaison & Development Officer (Ewa Biernacka)

Newsletter report (Lettie Dorst)

6. Appointment of the Executive Committee

6.1 Elections. There are vacancies for the **Conference Secretary, Treasurer** and **Web Editor** posts. All three are for 3 years. Members are strongly encouraged to put themselves forward. Details on how to stand will be circulated nearer the conference.

One RaAM member will be asked at the AGM to volunteer to help count votes.

7. Conference and workshop updates

7.1 Update on 2015 seminar and 2016 conference bids

8. Any other business

By order of the Executive Committee of RaAM

Graham Low

Secretary

19 April 2012